

# SALEM HIGH SCHOOL LIBRARY

## MLA Format

### Basic Paper Setup

Margins: 1-in on all sides

Font: 12-point font in Times New Roman

Line spacing: Double space every line (including long quotes and works cited page)

Paragraph alignment: Align left; Indent first line of paragraph 5 spaces and long quotes 10 spaces

Page Numbers: Set automatic page numbering function to top right corner. Title page is page 1

Use your name with the page number (Hubbs 1)

### Title Page Setup

Does not require a title page. The first page of the paper should begin with four lines, double spaced indicating

- Your name
- Name of Course Instructor
- Name of the Course
- Due Date

### Quotations

In your text, you can mention the source in a phrase that introduces the quotation and place the relevant page number(s) in a parenthetical reference at the end of the paraphrase or quotation, before the end punctuation:

In "Hunger as Ideology," Susan Bordo claims that women are inundated with advertisements in which "food is constructed as a sexual object of desire and eating is legitimated as much more than a purely nutritive activity" (150).

Alternatively, you can cite both the information source and the page number(s) in a parenthetical reference at the end of the paraphrase or quotation, before the end punctuation.

We demand images of youth because "sagging flesh is almost the ultimate signifier of decay and disorder" (Bordo 176).

If the quotation is more than four lines, start a block quotation on a new line and indent it one inch (two tabs) from the left margin. Do not add quotation marks. The end punctuation is placed before the parenthetical reference.

Pratt explains how interactions are viewed through the lens of power:  
When linguistic (or literate) interaction is described in terms of orderliness, games, moves, or scripts, usually only legitimate moves are actually named as part of the system, where legitimacy is defined from the point of view of the party in authority—regardless of what other parties might see themselves as doing. (508)

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## Works Cited Page

- Continue the page numbering sequence from the main body of your paper.
- Center the words "Works Cited" one inch from the top of the page.
- Continue double-spacing.
- If the citation takes up more than one line of the page, indent the remaining line(s) one-half inch from the left margin. (May need to use Hanging Indent)
- Reverse the name of the author: list the author's last name followed by a comma and the author's first name.
- Alphabetize the works you cite by the last name of the author. If there is no known author, alphabetize by the first word in the title of the work other than A, An, or The.

## **An Article in a Scholarly Journal**

Author's Name. "Title of the Article." Name of the Journal volume number.issue number (year):  
page numbers. Medium of publication.

Stewart, Maria W. "Two Texts on Children and Christian Education." PMLA 123.1 (2008):  
156-165. Print.

## **A Book by a Single Author**

Author's Name. Title of the Book. City of Publication: Name of the Publisher, year.  
Medium of publication.

Gregory, Phillipa. The Other Boleyn Girl: A Novel. New York: Simon, 2001. Print.

If the book has two or more authors, list their names in the same order they appear on the title page of the book. Reverse only the name of the first author.

Witte, Stephen P., and Lester Faigley. Evaluating College Writing Programs. Carbondale:  
Southern Illinois UP. Print.

## **An Anthology or a Compilation**

Editor's Name, ed. Title of the Book. City of Publication: Name of the Publisher, year. Medium of publication.

Martin, Wendy, ed. The Beacon Book of Essays by Contemporary American Women. Boston: Beacon,  
1996. Print.

## **A Nonperiodical Web Publication (including websites sponsored by newspapers, magazines, and news organizations)**

Author's Name. "Title of the Work." Title of the Overall Web Site. Publisher or Sponsor of the Site,  
Date of publication. Medium of publication. Date of access.

Han, Phil. "Jailbreak Fugitive Updates Facebook Page." CNN.com. Cable News Network, 23 Dec. 2009.  
Web. 23 Dec. 2009.

## **A Journal Article in an Online Database**

Author's Name. "Title of the Article." Name of the Journal volume number.issue number (year): page  
numbers. Title of the Database. Medium of publication. Date of access.

Gould, Elizabeth. "Women Working in Music Education: The War Machine." Philosophy of Music  
Education Review 17.2 (2009): 126-143. Project Muse. Web. 23 Dec. 2009