



# Salem R-80 School District

"The mission of Salem R-80 Schools is to ensure every chance for every child to become a safe, respectful, responsible learner for the 21st Century."

## Salem High School Alternative School Work/Study Program Eligibility Guidelines

This program is being started to help Alternative School students gain responsibility and to provide for themselves through academics in the morning and attending a job in the afternoon. The skills students can pick up through a work-study program can directly impact their success later in life. Not only can they secure work that relates to their intended path, but they can also gain skills that may take years to cultivate in a shorter amount of time. In addition the expectations to perform well in jobs that closely mimic 'real world' positions can also serve the student well later in life as they prepare for a career.

### QUALIFICATIONS:

- At least 16 years old and can drive to a job or have a parent/guardian that can drive the student to the job.
- If a student is 14 or 15, they can do volunteer work (work permits will not be utilized in this program).
- Students must also review and sign a contract with the Assistant Principal

Students who qualify for the Salem High School Work/Study Program will report to the Alternative School Classroom in the morning and work from 8:10 AM to 11:00 AM. Students CANNOT sleep at this time. If so, they will be sent directly to the high school office. Additionally, students will need to reach their goals daily in all classes.

Students will then report to lunch from 11 - 11:30 AM.

After lunch, qualifying students will report to their job. Each student will keep track of their daily hours worked on the school approved timesheet. Timesheets must be signed by the student and their supervisor at the end of each work week. Students turn in their timesheet EVERY MONDAY from the previous week to the Assistant Principal at the high school. This MUST be done on a weekly basis.

Please see the contract for further information.